



# KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

June 5, 2023

Williams Family Trust  
2701 Sorenson Rd  
Ellensburg, WA 98926

Chris Cruse  
PO Box 959  
Ellensburg, WA 98926

## RE: Williams Boundary Line Adjustment (BL-23-00006) – Conditional Preliminary Approval

Parcel# 752236  
Parcel #550133

Parcel# 742236  
Parcel# 267236

Parcel # 688436  
Parcel# 560133

Parcel# 540133  
Parcel# 570133

Dear Applicants,

Community Development Services (CDS) has received comments back from the Public Health and Public Works regarding your boundary line adjustment application. I have enclosed a copy of their comments for your review.

The application has been granted **preliminary approval**. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A **preliminary survey** displaying legal descriptions, the new acreage and lot dimensions of each parcel must be submitted to our office for preliminary review (see Public Works' comments for requirement details). Please note that CDS will be reviewing to make sure all parcels are conforming or legal non-conforming on the survey and may request adjustments if they are not as well as an updated application page showing the existing and new acreages.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application. No paperwork or receipt is required; just a phone call or an email will suffice.
3. Please refer to the enclosed comments from Kittitas County Public Works for further requirements.

If you have any questions regarding this matter, I can be reached by phone at 509-962-7046 or e-mail at [jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us).

Sincerely,

Jeremiah Cromie  
Planner II  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926

Enclosed: *Comments from Kittitas County Public Works*  
*Comments from Kittitas County Public Health*